## Shelby County Government

A C Wharton, Jr.

Mayor

September 15, 2009

Mr. Bryan Bailey Genuine Parts Company dba NAPA Auto Parts 7415 Stage Road Memphis, TN 38133

RE: RFP #09-006-95, On Site Automotive Parts Warehouse

Dear Mr. Bailey:

We are pleased to inform you that your firm has been selected to provide an On Site Automotive Parts Warehouse for Shelby County Fleet Services, that was issued on the above-described RFP.

A contract for these services will be forwarded to your office for your review and approval. Until then, no work should begin on this project until you receive an official "Notice to Proceed," along with a fully negotiated and executed copy of the contract. Also, in order to do business with Shelby County Government, all vendors are required to submit an on-line application by going to <a href="www.shelbycountytn.gov">www.shelbycountytn.gov</a> and selecting the Vendor Registration link. Your "Notice to Proceed" and executed contract will not be issued until this process has been completed.

Thank you for your proposal and congratulations on your selection. Shelby County Government looks forward to the successful and timely delivery of this very important service and your company's efforts in reaching this goal.

If you have any questions regarding this letter, please contact Mr. Nelson Fowler @ (901) 545-4353.

Sincerely,

Clifton Davis

Administrator of Purchasing Shelby County Government

CD/shw

cc: Bill

Bill Cunningham, Fleet Services Lisa Kelly, Assistant County Attorney Tonya Blunt, Contracts Administration

> 160 North Main Street, Memphis, Tennessee 38103 http://www.co.shelby.tn.us